



Sveučilište u Zagrebu
Fakultet organizacije i informatike
Pavlinska 2, 42000 Varaždin

www.foi.unizg.hr
ured-dekana@foi.unizg.hr
tel: +385 42 390 800



Pursuant to the Law on Ratification of the Loan Agreement (IBRD Loan No. 9558-HR) between the Republic of Croatia and the International Bank for Reconstruction and Development for the Digital, Innovation, and Green Technology Project (Official Gazette International Treaties No. 9/2023), and the Grant Agreement between the Ministry of Science, Education, and Youth and the University of Zagreb Faculty of Organization and Informatics, the Faculty hereby announces:

REQUEST FOR EXPRESSIONS OF INTEREST

Republic of Croatia
Digital, Innovation, and Green Technology Project
Loan No. 9558-HR

PROVISION OF CONSULTANCY SERVICES FOR SUPERVISION OF WORKS SERVICES FOR THE CONSTRUCTION OF FACULTY OF ORGANIZATION AND INFORMATICS BUILDING "FOI 2"

Reference No. DIGIT-FOI-CS-A1-3

1. The Republic of Croatia (RoC) has received financing from the World Bank toward the cost of the Digital, Innovation, and Green Technology Project (DIGIT Project). The Ministry of Science, Education, and Youth (MSEY) is the authority responsible for managing the DIGIT project while **University of Zagreb Faculty of Organization and Informatics (FOI) in Varaždin** is one of the Grant Beneficiary under the DIGIT Project. FOI is the Client in this Selection Procedure and intends to apply part of the loan proceeds through its Grant Agreement for consulting services for **Supervision of Works Services for the Construction of Faculty of Organization and Informatics Building "FOI 2"**.
2. The Consultant's assignment is to provide comprehensive, professional **construction supervision services for the construction of the "FOI 2" Faculty Building in Varaždin**. The selected Consultant will ensure that all civil, structural, mechanical, electrical, and demolition works are performed in compliance with the approved Main Design, Croatian construction legislation, applicable EU norms, and World Bank safety and environmental guidelines.
3. The estimated period for providing the services is twenty (20) months for all services. The start of services is expected in September 2026.
4. The detailed Terms of Reference (TOR) for Provision of Consultancy Services can be found at the following website: <https://www.foi.unizg.hr/hr/fakultet/in/postupci>

5. **The Client now invites eligible Consultants** to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications, technical and organizational capability and relevant experience to perform the Services.
6. **The shortlisting criteria are:** The Consultant shall be a single consulting firm or an association of firms in the form of a Joint Venture (JV) or sub-consultancy, legally registered and authorized to provide construction supervision services in accordance with the applicable regulations of the Republic of Croatia (or eligible to attain such authorization through cross-border recognition before contract signing).

The Consultant shall demonstrate experience through the following criteria, whereby the submitted project references may combine and fulfil multiple requirements simultaneously (i.e., a single project reference that meets both the financial requirement and the gross area requirement will be considered towards both criteria):

- proven general experience in supervision of construction works for the last ten (10) years;
- proven specific experience in supervision of construction or reconstruction works for at least three (3) construction projects in the last seven (7) years for investments of at least EUR 14 million (without VAT); projects including supervision over the construction or reconstruction works of non-residential buildings¹ are considered more relevant;
- proven specific experience in supervision of construction or reconstruction works for at least three (3) construction projects in the last seven (7) years for facilities/buildings of at least total gross area of 5.500 m²; projects including supervision over the construction or reconstruction works of non-residential buildings¹ are considered more relevant;
- experience in supervision of construction works for educational facilities/buildings (public or private) in the last seven (7) years is considered as an advantage;
- due to applicable legal framework of this project, the Consultant (joint venture leader or member in case of association) shall have experience with providing supervision of construction works in Croatia and within European directives legal framework and metric system;
- experience with FIDIC construction contracts or World Bank provided General Conditions of Contract for Works is an advantage.

¹ non-residential buildings are buildings which have no residential area or that area is less than 50% of the total usable floor area of a residential building. For purposes of evaluation of this requirement non-residential buildings are following buildings from the National Classification of Building Types: 121 Hotels and similar buildings, 122 Office buildings, 123 Wholesale and retail stores, 126 Buildings for cultural arts and entertainment, education, hospitals and other buildings for health care, according to the National Classification of Building Types - NKVG 12. 2001 - Methodological Instructions, no. 41, ISBN 953-6667-33-0. 2002 D28

The credibility of mentioned experience shall be presented in a list of project references within last seven (7) years with description of services provided (including information on contract value, contracting entity/client, project location/country, period of providing the services, value of investment, percentage carried out by consultant in case of association of firms or subcontracting and main activities) and accompanied by certificates of orderly fulfilment of the contracts verified by other party from such contracts.

The Consultant shall have the organizational capacity (it is expected that the Consultant shall have at least ten (10) employees/sub-contracted experts for performing activities under this service) to perform this service as well as available appropriate skills among staff. It is expected that the Consultant will submit relevant information on their organizational capacity in their Expression of Interest.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. If the formation of an association is proposed, the rationale for, and benefits to the assignment of, the arrangement should be explained (outline proposed management coordination of the arrangement, including the role of each firm). Joint venture qualification parameters will be considered as a sum of individual qualifications of joint venture members. In case of joint venture only the experience of lead Consultant firm and joint venture members is considered for evaluation of Expressions of Interest.

It is expected that the **core team shall comprise** of following key experts: Chief Supervising Engineer, Construction Supervising Engineer, Mechanical Engineering Supervisor, Electrical Engineering Supervisor. Beside the listed key experts following non-key experts are required: non-key experts: Surveying Supervising Engineer, Geotechnical Supervising Engineer, Environmental Specialist, Coordinator for Health and Safety at Work during Construction Works, Technical Protection Works Supervising Engineer and Administrator.

At this point of time **only a confirmation of availability of such experts** with the relevant qualifications is required. **CVs are not required** as Key Experts and non-Key Experts qualifications shall not be evaluated at the shortlisting stage.

7. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers", dated November 2020 ("Procurement Regulations"), setting forth the **World Bank's policy on conflict of interest**.
8. A Consultant will be selected in accordance with the **Consultant's Qualifications Based Selection (CQS) method** set out in the Procurement Regulations.

9. Further information can be obtained at the address below during office hours from 9 a.m. to 5 p.m. (local time).
10. Expressions of interest must be delivered in a written form to the address below (by e-mail, in person or by regular mail) **by July 17, 2026, until 16:00 hours.**

University of Zagreb Faculty of Organization and Informatics

DIGIT Project

Pavlinska 2, Varaždin, Croatia

E-mail: foikampus@foi.unizg.hr

Web site: <https://www.foi.unizg.hr/hr>